

# Privacy Policy

Our company recognizes the importance of managing and using personal information safely and appropriately.

We have established the following privacy policy to ensure the protection of all personal information we hold and make a firm commitment to its security.

## 1. Compliance with Relevant Laws and Regulations

Our company will comply with the "Act on the Protection of Personal Information" (Law No. 57 of May 30, 2003) and other relevant laws and regulations concerning the handling of personal information.

## 2. Appropriate Use of Personal Information

Our company will handle personal information within the necessary scope to achieve the following purposes, taking appropriate protective measures:

(Purpose of Use)

- (1) To make decisions regarding transactions
- (2) To manage post-transaction activities
- (3) To retain records related to transactions, negotiations, and other facts with customers
- (4) To confirm the whereabouts of customers if their location becomes unknown to our company, specifically regarding information about their place of origin
- (5) For market research and analysis within the company, as well as for research and development of our products and services
- (6) To identify and manage various business and operational risks necessary for management within our company or our subsidiaries or affiliated companies

The personal information we handle within the scope of the purposes listed above includes the following.

Please note that we do not handle personal information that includes personal identification numbers.

- (1) Information provided by customers such as company name, name, address, phone number, email address, bank account details, mailing address for documents, and other information related to transactions
- (2) Information related to transactions with our company, including decision results, contract dates, contract numbers, contract amounts, payment methods, and payment due dates

Our company handles the following information within the scope of the purposes described in Section 2:

- (1) Company information obtained from registration records (including the name and date of birth of the representative)
- (2) Bankruptcy, discharge, and civil rehabilitation information obtained from official gazettes
- (3) Telephone number information obtained from phone books
- (4) Map information and nameplate information obtained from maps

